WINPISINGER CENTER
TRAVEL CHECKLIST AND TIPS

For the travel day:

_____ Keep your travel itinerary handy at all times and arrive at the airport two hours before your flight.
_____ Pack a carry-on with a change of clothes, all medications, and toiletries/personal items in case your luggage gets lost.
_____ Bring snacks, especially if your flight doesn't include meals. No meals are served at the Center until Sunday Brunch (9:00am-11:00am). However, there are vending machines on the 1st floor.
_____ If you have a flight delay, please notify the W3 Center immediately at 301-373-3300. Leave a message if no one answers - the phones are checked throughout the day. When you leave a message, make sure to provide your full name and mobile number.

Once you land/getting to the Winpisinger Center:

_____ When you arrive at BWI, go to the lower level to claim your luggage. From the lower level, exit door 14 and cross to the second curb to wait for the W3/IAM vehicle, which runs between 4:00pm and 8:00pm. The vehicle is clearly marked with an IAM logo on the sides and will take you from the airport to the Depot.
_____ The Depot is open from 4:00pm-8:30pm and is located at 2600 Cabover Drive, Suite N, Hanover, MD, 21076 and the phone number is 240-572-3176.
_____ At the W3 Depot there will be a place for you to wait. Light snacks and drinks are available and there are several fast food restaurants within walking distance. TV and Wifi are available.
_____ The only transportation to the W3 Center is Saturday night at 8:30pm.
_____ If you tell us you will ride the bus, please do so. If your plans change (you catch a ride with someone else or decide to rent a car, for example) please call the W3 Center at 301-373-3300 and notify the guard or leave a message.
_____ The bus usually arrives at the W3 Center around 10:30pm. When you arrive you will check in, get your room key, and receive a packet with W3 Center rules, your schedule for the week, and other helpful information.

Things to know when planning your visit to the Winpisinger Center:

_____ The rooms have hair dryers but you should bring any toiletries or personal items you will need.
_____ The rooms have irons and ironing boards, and DIY on-site laundry is available in the dorms.
_____ There are no telephones in the dorm rooms and mobile reception is inconsistent. You can provide a family member or other contact with the W3 number (301-373-3300) and messages will be delivered to you. In case of emergencies, messages will be delivered immediately.
_____ Credit and debit cards are accepted in the gift shop and there is an ATM and a change machine located in the lobby.
_____ Most members find that about $150 in spending money is enough for items from the IAM gift shop, gratuities, and donations to Guide Dogs of America and the Machinists Non-Partisan Political League.