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## Office of the International President

DATE: September 1, 2025

TO: Directing Business Reps; Local Presidents and Recording Secretaries; and District and Local Educators in the United States and Canada

Dear Brothers, Sisters, and Union Siblings,

This is the call for specialized Local Administration programs to take place in 2026 at the William W. Winpisinger Education and Technology Center in Hollywood, Maryland.

### Local Election Program

This is a 4-day program beginning on Tuesday and concluding on Friday morning. The program is appropriate for all local officers, but particularly for local recording secretaries and presidents. It is also appropriate for district and International staff. The program reviews the requirements of the IAM Constitution, Official Circulars, and external law applicable to local elections. Participants apply knowledge learned to an election simulation and preparation of materials for their local's next election. The program takes place on the following dates:

**March 24-27, 2026     Register by February 6, 2026**  
**July 7-10, 2026        Register by May 15, 2026**

### Recording Secretary Training

This is a 1-day program that takes place on a Monday immediately preceding a Local Election program. Because local recording secretaries have extensive obligations with regard to running local elections, locals are encouraged to enroll recording secretaries in both the Recording Secretary Training and the Local Election Program. The program reviews the duties of local recording secretaries and discusses best practices for success. The program is targeted to local recording secretaries, but is open to all local officers as well as district and International staff. The program takes place on the following dates:

**March 23, 2026         Register by February 6, 2026**  
**July 6, 2026            Register by May 15, 2026**

### IAM Local History Project

The IAM Local History Project welcomes active or retired members from locals or districts. Members chosen should have an interest in researching, sharing, and preserving the history of their local or district. Participants develop a project that will illustrate a historical aspect of their local or district including, but not limited to, exhibits, presentations, preservation of historical records and artifacts,

and/or oral history interviews. Curriculum for the IAM Local History Project includes research strategies, preparing for and conducting oral history interviews, best practices for organizing and preserving records, and implementing the responsibilities of history committees. The program takes place on the following dates:

**August 30- September 4, 2026**

**Register by July 10, 2026**

Included in this call letter is the IAM policy letter that details tuition, transportation, and curriculum. Use the link below to register members for this program.

[\*\*IAM Local Administration Registration Form\*\*](#)

Registrations should be submitted as soon as possible but no later than 8 weeks before the program is scheduled to begin. If you have any questions about these programs, please contact the Winpisinger Center at 301-373-3300.

Thank you for your support of these valuable programs for our members. With every best wish, I remain in solidarity,

A handwritten signature in black ink, appearing to read "Brian Bryant", with a long, sweeping horizontal line extending to the right.

Brian Bryant  
International President

BB/tjd

Cc: Dir. Frietchen  
Asst. Dir. Gruber